

To

The Chairman

Department of Computer System Engineering,

UET Peshawar

Subject: Request for Incomplete Grade

Sir,

It is stated with due respect that I am student of 2nd semester Computer system Engineering Department, UET Peshawar. I belong from ‘Allai Kund’ which is the most mountainous and remote area of District Battagram. There is very serious problem of mobile network in our village and no any internet service is available. I didn’t attend online classes and didn’t give Mid Term exam, assignments and quizzes due to such serious problem.

Now I am planning to shift to Abbottabad or Besham for final term examination if university remains closed.

Therefore it is kindly requested to facilitate me by giving me incomplete grade that I can give final term exam after eid and allow me to give midterm exam and other tasks when university reopen while continue my further study without losing the current semester.

I will be very thankful for such act of your kindness in this pandemic situation.

Best regards:

Ashfaq Ahmad

Registration No. 19pwcse1795

2nd semester

DCSE, UET Peshawar

Contact No. 03449024783